



# Data Center Efficiency

## Project Preapproval Application

### Business customer information

Company name \_\_\_\_\_ Date submitted \_\_\_\_\_ Project No. \_\_\_\_\_

Mailing address (if different) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Installation address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Contact name \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Contact email\* \_\_\_\_\_

\*By providing your email address, you are granting Xcel Energy permission to send further emails regarding our programs and services. Providing your email address also ensures faster delivery of your preapproval letter, expediting the rebate process.

Project contact (if different) \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Customer preapproval signature (customer tied to Xcel Energy premise number) \_\_\_\_\_ Date \_\_\_\_\_

By signing here, I acknowledge the information in this application is accurate and complete. I confirm I have read, agree with and understand the rules and requirements on page 3 of this application.

Sign here if you'd like us to send a preapproval letter to the equipment supplier or vendor listed on page 2: \_\_\_\_\_

### Account manager information

Account manager \_\_\_\_\_ Email \_\_\_\_\_@xcelenergy.com

Phone \_\_\_\_\_ Fax \_\_\_\_\_

### Internal use only. Do not write in this section

#### Must be completed by the account rep when submitting for preapproval:

This project has: JEEP dated \_\_\_\_\_ Study dated \_\_\_\_\_ Conditional dated \_\_\_\_\_ Rejection dated \_\_\_\_\_  
 MOU dated \_\_\_\_\_ Earliest invoice dated \_\_\_\_\_  None of these

#### To be completed by engineering:

Model year \_\_\_\_\_ Payback limit \_\_\_\_\_ Incremental cap \_\_\_\_\_  
 Rebate levels \_\_\_\_\_ /kW \_\_\_\_\_ /Dth

### Rate information required for analysis

Customer is an Xcel Energy  Electric only customer  Gas only customer  Electric and gas customer

Electric premise number \_\_\_\_\_ Natural gas premise number \_\_\_\_\_

Note: Both natural gas and electric premise numbers are required for natural gas and electric customers.

Fill out for electric customers only:

Customer's electric rate code \_\_\_\_\_  Primary  Secondary  Transmission

#### Fill out for interruptible rates only:

Will the new load be controlled?  Yes  No Current PDL \_\_\_\_\_ New PDL \_\_\_\_\_

If controlled, are they  Tier 1  Tier 2 If controlled, are they  A  B  C

#### Fill out for natural gas customers:

Customer's natural gas rate code \_\_\_\_\_ Note: list only the gas rate code for this equipment

### Data Center information

Square Ft. \_\_\_\_\_ Peak kW \_\_\_\_\_

Anticipated energy savings for this project % of peak kW \_\_\_\_\_ kWh \_\_\_\_\_

**Project description**

Describe project including detail of energy savings measure (i.e. Replace 70 hp 90% efficient motor with a 60 hp 93% efficient motor at a cost of \$500)

This project will be  Part of a new facility  Addition to an existing facility  Replacement for existing equipment  New equipment

Expected completion date \_\_\_\_\_ Is existing equipment operational?  Yes  No

Benefits of proposed project:

- Conserves other utilities (gas, water, etc.)  Increases production capacity  Saves energy  
 Improves process flow  Meets environmental regulations  Uses fewer raw materials  
 Improves product quality  Reduces labor  Other \_\_\_\_\_

**Proposed equipment**

**Please complete the proposed equipment information below, or attach a detailed proposal. This information is required for project analysis.**

Check here if you attached a proposal with this preapproval application.

	Equipment to be replaced or lower efficiency option	New equipment or higher efficiency option
Equipment type		
Manufacturer of equipment		
Model number		
Age of equipment		
Efficiency		
Nameplate data: kW, MMBtu, tons or Watts		
Quantity		
Operating hours		
<b>Cost breakout (excluding tax and shipping)</b>		
Equipment		
Engineering		
Installation		
Other (explain)		
<b>Total</b>		

Note: Completed project incremental cost must be within 10% of what was used in the preapproval analysis. Projects with final costs that vary by more than 10% will be reanalyzed to determine if the project qualifies for a rebate.

**Equipment supplier or vendor**

Vendor name \_\_\_\_\_ Contact name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email\* \_\_\_\_\_

\* By providing your e-mail address, you are granting Xcel Energy permission to send further e-mails regarding this project and our programs and services.

Trade Partner ID \_\_\_\_\_

## Rules and requirements

### Preapproval application process

1. Contact your Xcel Energy account manager or call **800.481.4700** to complete application form.
2. Submit your application to your Xcel Energy representative or our energy-efficiency specialists at [energyefficiency@xcelenergy.com](mailto:energyefficiency@xcelenergy.com) or fax to **800.311.0500**.
3. We will notify you by letter whether or not your project qualifies and, if it does, the amount of your rebate.

### Post-project completion process

1. Contact your Xcel Energy account manager or call **800.481.4700** to complete and submit your rebate form to your Xcel Energy representative or our energy-efficiency specialists at [energyefficiency@xcelenergy.com](mailto:energyefficiency@xcelenergy.com) or fax to **800.311.0500**.
2. The Xcel Energy account manager needs:
  - To verify that your project is completely installed and operational
  - All project invoices
3. Upon receipt of your completed application, you should receive your rebate check within 6 weeks.

### Customer qualifications

Rebates are available to Xcel Energy electric and natural gas business customers in Minnesota and Colorado only.

### Preapproval

Preapproval is required before equipment purchase and installation to be eligible for a rebate. The date we preapprove your project must come before the date of any/all project purchase orders, contracts, equipment orders, equipment-shipping or invoices.

- The preapproval or rejection date is either the date on the preapproval or rejection letter; or the date the Xcel Energy-funded study rebate was approved; or the date listed on a Joint Energy-Efficiency Plan or Memorandum of Understanding.
- The customer may incur engineering costs prior to our preapproval date to identify implementation alternatives. The customer must notify Xcel Energy of these costs prior to our preapproval analysis so we can include the itemized costs in our analysis. If Xcel Energy funded an engineering study, those costs cannot be included.

**Preapproval period**—Preapprovals granted will remain valid for 24 months. After that period, the customer must contact the Xcel Energy account manager. We will reanalyze the project to see if it qualifies for another 24 months. Please note that projects that qualify in one year may not qualify in another year, and that rebate amounts and eligibility may change after the preapproval expires.

**Reanalysis**—If any of the following factors change, we will need to reanalyze your project to see if it still qualifies for a rebate:

- Completed incremental project cost varies by 10% from estimate used in preapproval analysis
- Cost breakout
- Customer's utility rate structure
- Equipment type or model
- Manufacturer of equipment
- Operating hours
- Preapproval period has expired (see "Preapproval period" above).
- Project scope
- Quantities
- Metered data varies by more than 10% from estimated energy or demand savings used in the preapproval analysis.

### Xcel Energy rebate program rules

- Xcel Energy reserves the right to perform pre- and post-installation energy testing or to request customer to provide energy savings verification.
- Xcel Energy reserves the right to limit or adjust any rebate amount to correct calculations, if necessary.
- Xcel Energy will issue rebates in the form of checks, not utility bill credits or other invoices.
- Customers are responsible for ensuring that equipment installed for this program meets all applicable codes, standards and regulatory requirements.
- Rebates apply to new equipment only. Leased equipment may qualify. Used equipment does not qualify.
- Rebate applications must be submitted to Xcel Energy within one (1) year of the operational date.
- Rebate qualification does not imply any representation or warranty of equipment, design or installation by Xcel Energy. Xcel Energy shall not be responsible or liable for any personal, property or other damage caused by this equipment. Xcel Energy does not guarantee any energy savings. In any case, Xcel Energy's potential liability shall be limited to the amount of the rebate paid.
- The analysis Xcel Energy will perform to determine your eligibility for a rebate is an estimate. If you require a more accurate analysis, ask your Xcel Energy account manager about an Xcel Energy data center study.
- The Data Center Efficiency rebate program is subject to 60 days notice of change or cancellation. The customer is responsible for verifying program availability and details with their Xcel Energy account manager, our energy-efficiency specialists at **800.481.4700** or online at [xcelenergy.com/rebates](http://xcelenergy.com/rebates).
- Rebates are calculated based on projected costs. Xcel Energy reserves the right to adjust rebate amount based on final project costs as indicated on customer provided invoices.
- Customers may not receive custom rebates in lieu of prescriptive rebates.
- Projects must meet or exceed prescriptive rebate efficiency requirements to be considered for a custom rebate unless eligible equipment is not readily available.

**Verification**

**Complete the following AFTER project completion and installation**

Customer signature X \_\_\_\_\_ Date \_\_\_\_\_

By signing here, I confirm that this project is installed and operational. If the project installed varied from the project analyzed in the preapproval application, I have noted the changes below. I have submitted all relevant invoices.

**Completed project information**

Operation verified on site     Operation verified by phone    Date operational \_\_\_\_\_    Date verified \_\_\_\_\_

Project installed matches exactly what was analyzed at the preapproval stage.

Xcel Energy account manager signature X \_\_\_\_\_ Date \_\_\_\_\_

Submit to: **Xcel Energy, Energy Efficiency Marketing Approval, P.O. Box 1438, 414 Nicollet Mall, Minneapolis, MN 55440-1438, Fax 612.318.4366**

This project is installed and operating. The Xcel Energy account manager’s signature above verifies that the installation is complete and copies of the invoice(s) from the customer are attached. If the application and installation are complete, Xcel Energy will issue a rebate.

**Alternative rebate recipient**

Note: Complete this section only if customer wants rebate check to go to someone other than the company tied to the premise number and the mailing address listed on page one.

Company name \_\_\_\_\_ Contact name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Customer signature \_\_\_\_\_ Date \_\_\_\_\_

**Final project changes**

Complete section below ONLY if project installed varies from what was analyzed at preapproval.

Project installed varies from what was analyzed at the preapproval stage (Please check all items that vary from preapproval application.)

	Check here	Describe actual installed equipment
Equipment type		
Manufacturer of equipment		
Model number installed		
Nameplate data: kW, MMBtu, tons or Watts		
Quantity		
Cost varies by 10%		
Operating hours		

**Internal use only. Do not write in this space.**

Note: to be completed by Xcel Energy Energy Efficiency Marketing

Date sent to rebate operations \_\_\_\_\_ Date submitted for analysis \_\_\_\_\_

Preapproval date: Date on initial Data Center Efficiency preapproval letter \_\_\_\_\_

Results of analysis (check)     ACCEPTED     DENIED

