



Xcel Energy Small Business Lighting Program Customer FAQ

The Small Business Lighting Program provides qualifying customers with a free lighting assessment, recommendation report, and implementation support throughout a lighting retrofit project.

Are the services provided by the Small Business Lighting Program FREE?

Yes, they are FREE!

What are my NEXT STEPS toward a lighting retrofit?

Once you contact us to schedule a no-obligation, free, lighting assessment, a program representative will:

- Provide a comprehensive lighting retrofit assessment of your facility/business
- Discuss energy-saving recommendations identified in your assessment report
- Help review the Xcel Energy Small Business Lighting rebate application for program rules and details
- Facilitate interaction with lighting contractors to help you obtain bid(s)
- Evaluate your payback timeframe and help you determine financial feasibility of the project
- Review/confirm proposed equipment and determine whether your project qualifies for prescriptive and/or custom rebates (see chart at right)
- Assist throughout the program process for both prescriptive and custom projects

When do I apply for a rebate?

There are two distinct rebate categories: prescriptive and custom. Prescriptive rebates fall into a list of common retrofit measures and have exact "prescribed" (one-for-one) rebate amounts. Custom rebates are available for measures not listed on the prescriptive application. The actual amount of the custom rebate you may be eligible for (up to \$400 per kW saved) will be determined at the time you submit paperwork for preapproval.

How and when will I get my rebate?

Your rebate will be paid in the form of a check, not a utility bill credit. Once you submit a complete, accurate rebate application with all necessary supporting documentation, please allow eight weeks for your rebate check to be mailed.



Prescriptive rebates

- 1 Install qualifying equipment
- 2 Apply for prescriptive rebate by submitting lighting retrofit rebate application and supporting documentation
- 3 Await rebate processing and payment

Custom rebates

- 4 Obtain bid from lighting contractor
- 5 Apply for custom rebate by submitting custom efficiency application for preapprovals
- 6 Wait for Xcel Energy's approval letter including rebate amount (typically five to 10 days)
- 7 Install project as proposed by contractor
- 8 Verify project completion, await rebate processing and payment

Can I work with my own contractor? Or can I have in-house staff complete the project?

Yes and yes. You have the choice to use in-house staff or your own contractor to complete a lighting retrofit. Your energy advisor will work with your staff or any contractor to assist you in implementing an energy-saving lighting retrofit.

How do I dispose of materials?

Most contractors will charge a recycling and disposal fee to remove old equipment. All materials must be disposed of properly; however, you are required to keep one example of each fixture removed for at least 90 days after receiving rebate payment, in the event of a post-project inspection, as detailed on the rebate application.

**Other questions?**

For more information about the Small Business Lighting program, call **877.287.2250**, email **xcelSBL@clearResult.com** or visit **xcelenergy.com/LightingEfficiency**.