



Turn Key Services

Assessment and Implementation Services

Promo Code:

Turn Key Services helps you identify ways you can save energy in your facility. The ultimate goal of the Turn Key Services program is to remove hurdles and to implement energy efficiency improvements that result in sustainable energy conservation.

Business customer information

Company name _____ Date submitted _____

Building name _____

Contact person (print) _____ Phone _____

Decision maker (print) _____ Phone _____

Mailing address _____ City _____ State _____ ZIP _____

Service address _____ City _____ State _____ ZIP _____

(If different from mailing address)

Email* _____ Building size (sq. ft.) _____

*By providing your email address, you are granting Xcel Energy permission to send further emails regarding our programs and services.

Type of service provided by Xcel Energy: ☐ Electric only ☐ Natural gas only ☐ Electric and natural gas

Xcel Energy premises number: (all premises numbers are required)

Customer signature _____ Date _____

I agree to the terms and conditions of the program and I understand that Xcel Energy will bill me for Turn Key Services on my electric/gas utility bill. I give permission for Xcel Energy, and other utility companies that serve my facility to release billing history for affected business facilities to Franklin Energy, solely for the purpose of completing the assessment. Xcel Energy will contact you within two weeks of receiving your application. If we are unable to reach you in that time, we reserve the right to cancel the assessment and you will be required to reapply.

For multiple buildings, fill out an application for each building. Separate buildings will have individual assessments.

Purpose of assessment: (please check all that apply)

☐ Solar*Rewards® requirement ☐ Support corporate efficiency initiative ☐ Environmental concern ☐ Save money
☐ Undergoing renovation or remodel ☐ Satisfy accreditation or grant requirements ☐ Other _____

Please describe any projects you have planned or any specific equipment you would like addressed:

Have you had an energy assessment done previously? ☐ Yes ☐ No **If yes, approximate date:** _____

Have you participated in, and/or applied for/received rebates from Xcel Energy programs? (please check all that apply)

☐ Lighting ☐ Heating ☐ Cooling ☐ Motors ☐ Efficiency Controls ☐ Compressed Air/Fluid System Optimization
☐ Recommissioning ☐ Saver's Switch® ☐ Electric Rate Savings or Interruptible Gas Rates ☐ Other _____

Do you have an energy reduction target? ☐ Yes ☐ No **If yes, what is your goal?** _____%

Do you have an energy management plan currently in place? ☐ Yes ☐ No **If not, would you be interested in establishing one?** ☐ Yes ☐ No

ENERGY STAR® score (if known): _____ Year score was calculated: _____

Do you have any set requirements to be able to implement recommended measures? i.e. simple payback less than seven years, projects must cost under \$25,000, etc. **If so, what are they?** _____

Xcel Energy Account Manager

Name (print) _____ Phone _____

Pricing, building and location information

Region

- ☐ Twin Cities
- ☐ Moorhead
- ☐ Mankato
- ☐ St. Cloud

Type of building

- ☐ Apartment ☐ Manufacturing ☐ Retail
- ☐ Church ☐ Office — large (four or more stories) ☐ School
- ☐ Hospital ☐ Office — small (less than four stories) ☐ Warehouse
- ☐ Hotel/motel ☐ Restaurant ☐ Other _____

Is building owned or leased? ☐ Owned ☐ Leased Customer annual usage ☐ < 5 GWh ☐ 5 GWh – 25 GWh ☐ > 25 GWh

Type of service requested ☐ ASHRAE Level I ☐ Implementation assistance only (no charge)

Customer charge	Annual customer usage		
Service type	< 5 GWh	5 GWh – 25 GWh	> 25 GWh
Ashrae level 1 audit	\$600	\$900	\$1,300
Implementation services	Free	Free	Free

Details

ASHRAE level 1 assessment: This assessment is a walkthrough of the entire facility. This assessment involves an analysis of your utility bills and includes graphs that show how much energy each end use is using. An ENERGY STAR® Benchmarking score will be identified for all applicable building segments. All identified opportunities will include energy savings estimates, costs savings and applicable rebates. Assessments for buildings 5,000 – 75,000 square feet will also include analysis on how you can tune up or recommission your existing equipment to save energy and money.

Turn Key assessment process

1. Complete application and submit it to your Xcel Energy representative or our energy efficiency specialists at energyefficiency@xcelenergy.com, or fax to **800.311.0500** or mail to **Xcel Energy, Business Solutions Center, P.O. Box 8, Eau Claire, WI 54072**.
2. Once accepted, our consultant, Franklin Energy, will schedule your on-site assessment with you. If you qualify for the One Stop Efficiency Shop lighting program, we will also coordinate your lighting audit.
3. After Xcel Energy's review of your assessment, a meeting will be set up to review your results and discuss next steps.

Turn Key implementation process

1. We'll review what measures you might be interested in implementing and discuss what additional help you need from us to move your projects forward. We offer project assistance including developing an energy management plan, meeting with internal stakeholders to gain approval, financial analysis and prioritization of measures to be implemented, bid proposal review, and coordinating implementation and installation verification.
2. After you implement the measures identified, we'll help you complete the paperwork to receive your rebate. Once the rebate application is submitted, you should expect to receive your rebate in four to six weeks.

Terms and conditions

1. Customer agrees to pay Turn Key Services fee as outlined on the fee chart. The charge will be billed on the customer's Xcel Energy monthly utility bill.
2. Program is available to Xcel Energy electric and natural gas business customers in Minnesota only.
3. Rebate(s) may be eligible for the energy efficiency upgrades suggested in your assessment. See associated rebate application for individual program rules located at xcelenergy.com to obtain your rebate(s). A bonus rebate may also be available when implementing measures identified in your Turn Key assessment. The bonus rebate is not eligible for LED Instant Rebates or for lighting projects identified through a One Stop Efficiency Shop audit.
4. Xcel Energy may terminate, at any time, any support services activities in the event that further investigation indicates limited opportunity for energy conservation.
5. Customer is responsible for decisions related to equipment purchase. Xcel Energy is not liable for equipment installed at customer's site as a result of items recommended in the assessment.
6. More complex projects that require preapproval through Xcel Energy's Custom Efficiency program can be identified in assessments, but may require further analysis under the Custom Efficiency program to determine savings.