



# Business New Construction Energy Efficient Buildings Application

Opportunity ID: \_\_\_\_\_

## Business customer information

Please ensure all contact information is correct, as all rebate checks will be sent to this address.

Company name \_\_\_\_\_

Billing address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Customer contact name (print) \_\_\_\_\_ Contact email\* \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

\*By providing your email address, you are granting Xcel Energy permission to send further emails about this project and our other programs and services.

**Customer signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Customer hereby certifies that: 1. The customer, and not Xcel Energy, is solely responsible for the accuracy of the information contained in this application; 2. All rules of this Xcel Energy program have been followed; and 3. Xcel Energy shall not be liable for the work performed by the customer, the customer's engineer, contractor or vendor.

Xcel Energy account manager (print) \_\_\_\_\_ Email \_\_\_\_\_@xcelenergy.com

Account manager signature \_\_\_\_\_ **Date** \_\_\_\_\_

## Project information

Project name \_\_\_\_\_

Project address (check here if same as billing ) \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Customer is an Xcel Energy:  Electric-only customer  Gas-only customer  Electric and gas customer

### Project type:

New building  Addition  Major renovation

### Construction phase:

Design — not started  Early Design - sketches, schematic design, etc.  
 Design development in process  Construction documents in process: \_\_\_\_\_% complete

Building structure construction start date \_\_\_\_\_

Construction completion date \_\_\_\_\_

## Facility information

Building space type(s) (e.g., office, school, warehouse, manufacturing facility, etc.):  
\_\_\_\_\_

Total building project area (sq. ft.): \_\_\_\_\_

Please provide a brief overall description of your building project.  
(ex.: New manufacturing facility including office and warehouse space; renovation of elementary school plus expansion for new classrooms).  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Business Solutions Center **855.839.8862**

Minnesota

Please indicate through the checkboxes below which energy efficiency measures you are currently considering as part of this project:

Lighting       Motors/drives       Heating systems       Cooling systems       Building envelope       Other measures

If you selected "Other measures" above, please describe them here. Also, include any additional information relevant to the analysis of this project.

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### Customer's design team information

**Architectural firm** \_\_\_\_\_ **Contact name** \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

**Electrical design firm** \_\_\_\_\_ **Contact name** \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

**Mechanical design firm** \_\_\_\_\_ **Contact name** \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

**Other contact** \_\_\_\_\_ **Contact name** \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

### Application instructions

In order for us to accept your Energy Efficient Buildings application, this form must be completed and submitted as early as possible in the design process. Once received, your application will be reviewed and you will be contacted as to the next steps.

Complete pages 1 and 2 of this application, sign and email to **energyefficiency@xcelenergy.com**.

Or fax to **800.311.0050**.

Or mail to:

**Xcel Energy**

Energy Efficiency Specialist –  
Business Solutions Center  
PO Box 8  
Eau Claire, WI 54702-0008

### Eligibility

This program applies to facilities located within the Xcel Energy Minnesota service territory. Projects are eligible for the Energy Efficient Buildings (EEB) program incentives if specific equipment and systems exceed minimum criteria based on the ASHRAE 90.1-2010 Energy Standard and State of Minnesota Amendments ([revisor.mn.gov/rules/?id=1323&view=chapter](http://revisor.mn.gov/rules/?id=1323&view=chapter)). Rebates for lighting systems are calculated using the lighting power density for the space type. Projects require savings derived from at least two building systems. Buildings should be enrolled in the program as early as possible in the design process; they must be enrolled prior to completing construction documents.

### Rules and regulation

- All equipment must be new; used or rebuilt equipment is not eligible for a rebate.
- Rebate will be paid upon project completion and verification of installation and operation. The rebate amount will be adjusted to reflect deviations in actual installations and efficiencies as compared to project defined at the time of preapproval. Energy savings calculations are estimates and may vary from actual results.
- Once completed paperwork is submitted, rebate payments are usually made in six to eight weeks. Xcel Energy will issue rebates in the form of checks, not utility bill credits.
- This program's rules, requirements and offers are subject to changes at any time. Xcel Energy's prescriptive rebate programs continue for an indefinite period, but are subject to 60 days notice of cancellation. Changes or notifications will be posted on [xcelenergy.com/Rebates](http://xcelenergy.com/Rebates). The customer and trade partner are responsible for visiting the website or contacting an energy efficiency specialist to determine whether the program is still in effect and to verify program parameters. Call 855.839.8862 or email [energyefficiency@xcelenergy.com](mailto:energyefficiency@xcelenergy.com).
- Xcel Energy reserves the right to refuse payment and participation if the customer or contractor violates program rules and procedures, or local, state or federal regulations. Xcel Energy is not liable for rebates promised to customers as a result of a contractor/trade partner misrepresenting the program.
- The customer agrees to provide reasonable access to inspect the installation. This may include the access to records related to the project in order to verify equipment characteristics, quantities and performance. This verification process may include the installation of monitoring equipment for temporary data collection.

### Warranty

Xcel Energy does not endorse any particular manufacturer, product or system design by offering these rebates; will not be responsible for any tax liability imposed on the customer as a result of the payment of rebates; does not expressly or implicitly warrant the performance of installed equipment (contact your contractor for detailed equipment warranties); is not responsible for the proper disposal/recycling of any waste generated as a result of this project; is not liable for any damage caused by the operation or malfunction of the installed equipment; and does not guarantee that a specific level of energy or cost savings will result from the implementation of energy conservation measures or the use of products funded under this program.