



Energy Analysis Audit

Start Here to Save Your Business Money and Energy

Xcel Energy offers energy audits to meet the specific wants and needs of your business. If you have questions about our rebate programs or need help completing this application, please contact **855-839-8862**.

Energy Analysis on-site energy audit – Xcel Energy sends an energy advisor to your facility to conduct a comprehensive on-site energy audit that looks at your facility's lighting, heating, cooling, and motors and drives equipment. You receive a detailed report including energy conservation opportunities and the associated cost, savings, payback and available rebates. Available to electric and/or gas customers in Colorado. Select your building size below.

Free – building size <50,000 square feet

Free* – building size 50,000–150,000 square feet

Free* – building size >150,000 square feet

*The audit cost is waived until 3/31/2021

Remote energy audit option

Are you interested in the remote energy audit option? Yes No Maybe, but I would like more information

In addition to an on-site audit, we are offering a remote energy audit option if you chose not to have an auditor come to your business. The level of service is the same as the on-site audit. Using your smartphone, an energy engineer will guide you through your business to identify key opportunities for energy efficiency improvement. You'll receive a detailed, personalized energy audit report with recommendations to help you save energy and earn rebates.

Business customer information

Company name _____ Promo code _____

Service address _____ City _____ State _____ ZIP _____

Mailing address _____ City _____ State _____ ZIP _____
(If different from service address)

Contact person _____ Phone _____

Email* _____

*By providing your email address, you are granting Xcel Energy permission to send further emails regarding our programs and services.

Company premises number (from your Xcel Energy utility bill) _____

Type of service provided by Xcel Energy Electric Natural gas Both electric and natural gas

For multiple buildings, please complete an application for each address as audits will be preformed separately.

Business customer information

Building size (square feet) _____

Type of building:

Office	Retail	School	Church	Hospital	Restaurant
Hotel	Warehouse	Manufacturing	Other (please explain) _____		

Does your company own or lease the building? Own Lease Time remaining on lease _____

If leased, please provide the property manager's contact information:

Name _____ Phone _____ Email _____

The building's heating system is:

Steam/hot water	Electric	Gas
N/A (no heating system) Other (please explain) _____		

The building's cooling system is:

Chilled water	Direct expansion – rooftop units	Direct expansion – split system (separate indoor and outdoor coils)
Both chilled water and direct expansion		N/A (no cooling system)
Other (please explain) _____		

Does the building use a central plant system? Yes No**Does the building use an Energy Management System (EMS)?** Yes No

If yes, please complete the following:

(1) Is the EMS capable of trending and storing data for numerous points simultaneously? Yes No

(2) Please list the facility components—cooling equipment, lights, etc.—that are controlled by the EMS
_____**What is the primary reason for requesting an energy audit?**

Improve building's ENERGY STAR® score	Lower Utility Bills
Equipment burnout/looking for replacement options	Other (please explain) _____

Does your company work with a preferred contractor? Yes No

If yes, please provide the contractor's contact information:

Name _____ Phone _____ Email _____

Customer signature

The information in this application is accurate and complete. I have read, understand, and agree to the terms and conditions and the Non-Disclosure Agreement sections of this application (on page 3). I understand that Xcel Energy will bill me the applicable audit price on my Xcel Energy utility bill after Xcel Energy has approved the final audit report. I authorize Xcel Energy to provide customer data, including utility account information and energy usage data, and any other information necessary, to the energy advisor for the purposes of providing services and support under the program.

Customer signature _____ **Title** _____ **Today's date** _____**Third-party release**

If you are working with a contractor or another entity and would like us to share your report with them directly, please sign below and indicate which party(ies) you would like to receive a copy of your report. Please note, the report provides information about your existing building systems along with Energy use data. By signing below, you are authorizing third-party access to view this data as it is presented in the report.

An important step in completing an energy efficient upgrade project is to obtain competitive bids from qualified contractors. If you are not yet working with a contractor, and would like us to send your contact information and audit report to two to three contractors to help facilitate the bidding process, please indicate 'contractor' below.

Customer signature _____ **Title** _____ **Today's date** _____

Contractor Building owner/property manager Other (specify) _____

Business name _____ Phone number _____

Email _____ Contact _____

Please send this completed application to energyefficiency@xcelenergy.com or Energy Efficiency Specialists, Business Solutions Center, Xcel Energy, P.O. Box 8, Eau Claire, WI 54702-0008

Terms and conditions

- On-site and remote audits are available to Xcel Energy business customers (electric and/or natural gas customers).
- Xcel Energy has contracted and authorized a vendor (“Energy Advisor”) to perform on-site and remote audits and/or implement approved remote low- and no-cost measures at customer facilities for the on-site and remote audit programs (collectively referred to as “Programs”).
- For on-site audits, to support identification and implementation of energy efficiency measures, customer shall provide Xcel Energy and Energy Advisor access to and egress from the facility during normal business hours.
 - a. In the event that any building system containing area is deemed inaccessible at the time of the scheduled on-site site visit, Energy Advisor has no obligation to return to the property to access those areas, and customer acknowledges that the report they receive may be incomplete.
- Direct install measures, including sink aerators, pre-rinse spray valves pipe insulation and LED screw-in bulbs, are available at no charge to qualified commercial customers. Terms and conditions may apply.
- As part of the AC rewards program Smart Thermostat equipment and install is available at no cost to eligible commercial customers. Terms and condition apply.
- It is the intent of the direct install component of the program to require minimal post-installation return visits. If Energy Advisor is turned away or asked not to install certain equipment, return visits are not guaranteed to be scheduled.
- The customer acknowledges that participation in the Programs is voluntary. Xcel Energy is not liable for any damage caused by the operation or malfunction of the installed equipment or measures taken. Xcel Energy does not guarantee that a specific level of energy or cost savings will result from any measures taken or products funded under these programs. Xcel Energy makes no warranties, expressed or implied, with respect to the measures suggested, equipment, operation, material, workmanship or manufacturing associated with these Programs.
- The Programs’ reports may identify energy efficiency measures eligible for incentives under other Xcel Energy Programs (“Other Measures”). Customer is solely responsible for the selection of a third party service provider (“Service Provider”) to complete the installation and implementation of any Other Measures. Customer acknowledges that any Service Provider selected by the customer is not an agent, contractor or subcontractor of Xcel Energy or Energy Advisor. Responsibility for delivery and workmanship related to any equipment or services the customer procures with a customer selected Service Provider exclusively rests with the Service Provider. Xcel Energy and Energy Advisor assume no responsibility for oversight of contractor services or for any claims the customer might have against the Service Provider, the manufacturer, the retailer or the vendor with regard to the Other Measures implemented. Customer is encouraged to negotiate product warranties and appropriate insurance coverage with their selected Service Provider.
- Customers must submit documentation to Xcel Energy when measures have been implemented.
- Xcel Energy shall not be responsible for any tax liability imposed on the customer as a result of the payment of rebates.
- Xcel Energy is not responsible for the proper disposal/recycling of any waste generated as a result of a customer project.
- Xcel Energy’s conservation rebate programs are subject to 60 days notice of cancellation. The customer and contractor are responsible for contacting an energy efficiency specialist to determine whether these programs are still in effect and to verify program parameters. Call **855-839-8862** or email energyefficiency@xcelenergy.com.

Non-Disclosure Agreement

The NDA section of this application is designed to allow building owners and/or it’s authorized agent to receive aggregated energy use data for their entire facility when the whole building energy use data contains at least four customers or tenants, which may include the property owner’s own account; and no single customer’s customer data, unless it is the property owner’s, comprises more than 50 percent of the whole building energy use data used to generate the whole building energy use data report. The utility data and other facility information provided in the energy audit report is for the sole purpose of helping customers understand their facility systems, energy usage, and potential energy savings and DSM participation. Due to this, when a property owner or it’s authroized agent signs this application they agree to;

- a. not disclose whole building energy use data except for the purposes of building benchmarking, identifying energy efficiency projects, and energy management;
- b. take appropriate administrative, technical, and physical safeguards to protect the whole building data from any unauthorized use or disclosure to protect the data from unauthorized access, destruction, use, modification, or disclosure;
- c. only use the whole building energy use data for the purposes of building benchmarking, identifying energy efficiency projects, energy management, and complying with laws or ordinances;
- d. not attempt to determine an individual utility customer’s energy use from the whole building energy use data and not to use the information to contact the subject of the information;
- e. not use the whole building energy use data for a secondary commercial purpose not related to the authorized purpose without first obtaining the customer’s consent;
- f. destroy any whole building energy use data that is no longer necessary for the purpose for which it was transferred;
- g. not to permit access to the whole building data by anyone that has not agreed to abide by the terms pursuant to which the data was provided by Xcel Energy. This includes, but is not limited to, all interns, subcontractors, staff, other workforce members, and consultants; and
- h. agree that any recipient of the whole building data does not obtain any right, title or interest in any of the data provided by Xcel Energy.

Xcel Energy internal use only – Do not write in this space

Xcel Energy representative

Account manager _____

(please include name, phone, email)

BSC _____

(please include name, phone, email)

Customer's kW annual peak demand _____

Customer's DSM participation history (please include program name and year) _____

Customer's region (select one)

- Region 1: Denver-Boulder Region (Front Range and Denver Metro Divisions)
- Region 2: Northeast CO (Brush/Sterling/Greeley)
- Region 3: Mountain Division
- Region 4: San Luis Valley Division
- Region 5: Western Division