SERVICE REQUEST FORM
CO | NM | TX | MN | MI | WI | ND | SD

Xcel Energy®
RESPONSIBLE BY NATURE®

RESIDENTIAL SERVICE

APPLICATION FOR NEW OCCUPANTS

Welcome to Xcel Energy. We look forward to serving your energy needs. Please fill out the application below and return it to us immediately for the processing of your information. If applicable, any service fees and/or deposits will invoice on your first statement.

In order to protect your identity and be compliant with Federal Trade Commission Rules, we will be asking you for your Social Security number, driver's license number or in state-issued ID. This information is used by Xcel Energy generally for identification purposes, such as to verify your identity when setting up an account or to verify your identity when later discussing information with you related to your account.

Date to start billing at your new address _____

Owner/Property Manager Name _____ Phone (_____) _____

Customer Information

First Name _____ MI _____ Last Name _____

Social Security Number _____ - _____ - _____ or Driver's License or State ID Number _____

Phone

Home Email Address _____ Home _____

Cell _____

Additional Customer Information

First Name _____ MI _____ Last Name _____

Social Security Number _____ - _____ - _____ or Driver's License or State ID Number _____

Phone

Home Email Address _____ Home _____

Cell _____

Service Information

Previous Address _____

Do we need to end billing at previous address? ☐ yes ☐ no If yes, what date is this effective? _____

New Service Address _____ Apt # _____

City _____ State _____ ZIP Code _____

Mailing address if different _____

Regarding Deposits

In Colorado, Texas and New Mexico our customers may be required to pay a deposit. We will hold the deposit until you have made twelve months consecutive on-time payments or if the account is closed. You have the option for us to run a credit check to see if the deposit can be waived. If you would like us to run a credit check you must initial here, sign below and provide your Social Security number in the space provided above. Initial _____

Tenant Signature _____ Date _____

Owner/Property Manager Signature _____ Date _____

Please note: We will require the tenant's signature if they are requesting we run a credit check. We will process requests effective the date we are notified, or up to 45 days in the future. It is the responsibility of the customer to contact Xcel Energy in a timely manner, to begin or end service in their name. This policy helps us process your requests more accurately and efficiently.

Xcel Energy 24-hour Residential Service: **1-800-895-4999** | Residential Service Fax: **1-800-895-2895**

xcelenergy.com | © 2015 Xcel Energy Inc. | Xcel Energy is a registered trademark of Xcel Energy Inc. | Northern States Power Company-Minnesota, Northern States Power Company-Wisconsin, Public Service Company of Colorado and Southwestern Public Service Company, Xcel Energy Companies. | 15-03-313