XCEL ENERGY SMALL BUSINESS ENERGY SOLUTIONS

INFORMATION SHEET
COLORADO

CUSTOMER FAQ



The Small Business Energy Solutions program provides qualifying business customers, with a peak demand of 400 kilowatts or less, with a free energy assessment, recommendation report, free energy-saving products and implementation support throughout your energy-efficiency project.

Are the services provided through the Small Business Energy Solutions program FREE?

Yes, the services provided as part of the assessment are free. These services include an assessment of your business, as well as energy efficiency projects and rebate support from start to finish. Our team can help you find a contractor, review bids, identify project rebate eligibility and assist with rebate paperwork. Also, if your business has an annual peak demand of less than 100 kW, you may qualify to receive the following energy-saving products for free at the time of your assessment:

- Select screw-in LED lamps
- Aerators for restroom and kitchen sinks
- Select ENERGY STAR®-certified smart thermostats
  - You may be eligible to receive a smart thermostat post-assessment, after enrolling in the AC Rewards program.
- Pre-rinse spray valves
- Select LED tubes

What are my next steps toward an energy-saving project?

Contact us to schedule a no-obligation energy assessment, and a program representative will:

- Perform an energy assessment to identify various energy-saving opportunities in your facility. Our representative will focus on the technology of your choosing including lighting, heating, cooling, motors and refrigeration equipment
- Discuss energy-saving recommendations identified in your assessment report
- Help review the Xcel Energy rebate applications for program rules and details
- Facilitate interaction with contractors to help you obtain a bid or bids
- Evaluate your payback timeframe and help determine financial feasibility of the project
- Review proposed equipment and determine whether your project qualifies for prescriptive, custom and/or Business LED instant rebates
- Assist throughout the program process for both prescriptive and custom projects
- Assist with submitting rebate paperwork

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When do I apply for a rebate?

There are three distinct rebate categories: prescriptive, custom and Business LED instant rebates. Prescriptive rebates fall into a list of common retrofit measures and have exact "prescribed" (one-for-one) rebate amounts. Business LED instant rebates are provided instantly at the point of sale for qualified energy efficient equipment purchased from a participating distributor. Custom rebates are available for measures not listed on the prescriptive application or offered through a Business LED instant rebates distributor. The actual amount of the custom rebate you may be eligible for (up to $500/peak kW saved, plus $100/kW when non-peak savings exceed peak savings) will be determined after the proposed project has been submitted to Xcel Energy for pre-approval.

PRESCRIPTIVE REBATES	
1	Install qualifying equipment
2	Apply for prescriptive rebate by submitting rebate application and supporting documentation
3	Await rebate processing and payment

CUSTOM REBATES	
1	Obtain bid from a contractor
2	Apply for custom rebate by submitting custom efficiency application for preapprovals
3	Receive Xcel Energy's approval letter including rebate amount (typically five to 10 days)
4	Install project as proposed by contractor
5	Submit supporting rebate paperwork and documentation
6	Await rebate processing and payment

BUSINESS LED INSTANT REBATES	
1	Find a Business LED instant rebate participating distributor at **xcelenergy.com/LightingEfficiency**
2	Select a qualified and rebate eligible energy-efficient product
3	Receive an instant rebate at the point of purchase; no paperwork required

How and when will I get my rebate?

For prescriptive and custom rebates, your rebate will be paid in the form of a check, not a utility bill credit. Once you submit a complete, accurate rebate application with all necessary supporting documentation, please allow eight weeks for your rebate check to be mailed. Business LED instant rebates will be applied instantly at the point of purchase from a participating distributor, no rebate paperwork required.

For more information about the Small Business Energy Solutions program, call **877-287-2250**, email **xcelenergyefficiency@CLEAResult.com** or visit **xcelenergy.com**.

Can I work with my own contractor? Or can I have in-house staff complete the project?

Yes and yes. You have the choice to use your in-house staff or your own contractor to complete an energy-saving project. Your energy advisor will work with your staff or contractor to assist you in implementing an energy-saving project. We can also help you find a contractor for your project if you don't already have one.

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