

Consent form instructions for the entity requesting Customer Energy Usage Data: The requesting entity must use this form to obtain authorization from any Xcel Energy customer for the release of that Customer's Energy Usage Data to the entity. The requesting entity must populate the form by providing all of the information specified in the instructions and appropriately marking all applicable checkboxes. The entity must provide the completed form for signature to the Xcel Energy customer whose information the entity is seeking to obtain.

The entity requesting Customer Energy Usage Data must provide the following information on the form prior to providing the form to the customer for signature (refer to the corresponding fields within the form):

- (1)** Specify requesting entity's details, including the name of the person the customer may contact with questions.
- (2)** Describe the purpose(s) of the proposed use of Customer Energy Usage Data. The description must be detailed and sufficiently clear to inform the customer and Xcel Energy of the purposes for which the data will be used.
- (3)** Identify details about the information you are requesting by populating the type of service, the interval and time period for measuring Customer Energy Usage Data, and any other unique data element not otherwise listed on the consent form.
- (4)** Specify the date or event of consent termination, if the consent period is different from three (3) years.
- (5)** Provide the full service address (including city and state) in order to process a release request.

If any of this information is not provided, or the form is otherwise incomplete, it will not be accepted by Xcel Energy.

(1) REQUESTOR INFORMATION:

Requesting entity name: _____

Contact person: _____

Physical & mailing address: _____

Phone: (_____) _____ Fax: (_____) _____

Email: _____

CONSENT TO RELEASE CUSTOMER ENERGY USAGE DATA

(2) We – the entity identified above – have asked you to authorize Xcel Energy to disclose your Customer Energy Usage Data to us so that we may:

- Provide you with products or services you requested
- Determine your eligibility for an energy program
- Other (specify): _____
- Offer you products/services that may interest you
- Analyze your data

(3) INFORMATION WE ARE REQUESTING

We are requesting access to your Customer Energy Usage Data, which is specific information that Xcel Energy collects from your utility meter (check all service types that apply):

- Electric
- Natural Gas
- Steam

Xcel Energy’s standard report of Customer Energy Usage Data contains monthly usage information. Depending on the type of utility meter installed at your premise, Xcel Energy might be able to provide more granular (daily) Customer Energy Usage Data, and/or information about total energy use in each billing period, average energy use per day, and measured and billed demand.

Interval of Customer Energy Usage Data requested:

- Monthly readings (Xcel Energy’s standard report)
- Daily readings (if available)

Range of historical Customer Energy Usage Data requested:

- one month MM / YYYY
- Most recent 12 months
- Most recent 24 months
- Most recent 36 months
- If desired: ongoing future releases of monthly Customer Energy Usage Data through MM / YYYY

In addition to the Customer Energy Usage Data described above, the report we receive from Xcel Energy will also include your: name; account number; service number; meter number; utility type; service address; premise number; premise description; meter read date(s); number of days in the billing period; utility invoice date; base rate bill amount; other charges including base rate and non-base rate adjustments; taxes; and invoice total amount.

Exclusion: Xcel Energy will not provide us with your Social Security Number or any financial account number.

CUSTOMER’S CONSENT

Your information is treated as private by Xcel Energy. You are not required to authorize the disclosure of your information, and your decision not to authorize the disclosure will not affect your utility services. Note that Xcel Energy will have no control over the information disclosed pursuant to this consent, and will not be responsible for monitoring or taking any steps to ensure that the information recipient maintains the confidentiality of the information or uses it as authorized by you.

By signing this form you acknowledge and agree that you are the customer of record for this account and that you authorize Xcel Energy to disclose your information as specified in this form. This consent is valid for three years or through **(4)** MM / DD / YYYY, or until you terminate your service or withdraw consent by sending a written request with your name and service address to Xcel Energy at P.O. Box 8 Eau Claire WI 54702 or datarequest@xcelenergy.com. You may terminate this consent at any time.

CUSTOMER ACCOUNT NUMBER(S) (attach addendum if multiple numbers) _____

(5) FULL SERVICE ADDRESS _____

SIGNATURE OF CUSTOMER OF RECORD _____

PRINTED _____ **DATE SIGNED** MM / DD / YYYY

