

## Working with the service application form

**First time users:** The form will load slowly during your first visit. The form is complex and requires code to be cached. Features throughout the form will also have a slight delay during your first visit. For example, the calendar function will take a few seconds to load, please click the calendar icon only once.

Please do not use any commas in any form field. We are currently working through this issue.

## Activating the Auto-fill on your browser

If you want the common fields, like owner information, to be automatically filled in when you begin typing, follow these instructions.

For Internet Explorer users -

Select Tools > Internet Options and click on the Advanced tab. Scroll through the list to the Browsing section and check the "Use inline AutoComplete" box. Click the "Ok" and close and re-open your browser.

For Firefox users -

Select Tool > Options and click the Privacy tab. Check the box "Remember what I entered in forms and the search bar." Next, click on the Advanced tab and check the box "Search for text when I start typing." Click the "Ok" button and close and re-open your browser.

## Any problems or issues with the form, please contact the Builders Call Line

Texas and New Mexico builders call: 1-877-354-6395

All other states' builders call: 1-800-628-2121